SELF STUDY REPORT (SSR)
(PART-I & PART-II)

For

Academic Audit

By

Affiliating Colleges/Institutions

Name of College/Institution: Abhilashi College of Pharmacy, Nerchowk, Mandi, H.P.

For the Year: 2025-26

Submitted to:

Himachal Pradesh Technical University,
Hamirpur -177001, H. P.

Academic Audit
SSR Proforma to be submitted by Affiliated Institutions

PART I
Profile of College/Institution

1. General information

Name and full Address of the College/Institution with PIN
Abhilashi College of Pharmacy, Nerchowk. Tehsil Balh, Distt. Mandi (H.P.)

Website	https://abhilashi-edu.in/acp.php

2. Contacts for Communication

Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Prof (Dr.) Rajender Guleria	01905-243339	98166-58139	01905-243339	principalacop@gmail.com
IQAC Coodinator	Dr. Abhishek Soni	01905-243339	7018657572	01905-243339	principalacop@gmail.com

3. Establishment Details

Establishment Date of the College/Institution	**Aug. 2006**
Status prior to Establishment, if applicable	

4. Accreditation Details

AICTE/**PCI** approval date & reference With Name of Course(s) (Non-AICTE/Non-PCI courses: write „Not Applicable")	First:125/32-527/09-PCI Latest: 412nd/EC 10.08.2024
HPTU approval date & reference With Name of Course(s)	First: HimTU -3(Acad) B-3/Phar.(NG) /2011 Latest: HimTU (Acad) B-6/2016-Vol-III-6166
NAAC rank/grade	NA
NBA rank/grade	NA
NIRF rank/grade	NA

5. Location, Area and Activity of Campus

Campus Type	Address	Location	Campus Area in Acres	Built up Area in sq.mts.	Programes offered
Private	Nerchowk. Tehsil Balh, Distt. Mandi (H.P.)	Nerchowk	3037.00 Sq. Meter	3732.28 Sq. Meter	B.Pharmacy

6. Built-up Area Details (Sq. Meters)
i) Administrative and Amenities/Circulation Area in Sq. Meters

Faculty/Stream	Intake of students	[1]Administrative Area			[2]Amenities/Circulation Area		
		Required	Available	Deficiency	Required	Available	Deficiency
Engineering	--	250 sqm for intake of 300	--	--	750 sqm for intake of 300	--	--
Pharmacy	100	100 sqm for intake of 100	Yes	Nil	100 sqm for intake of 100	Yes	Nil
Management	--	100 sqm for intake of 100	--	--	100 sqm for intake of 100	--	--
Total	100						

[1]Administrative area includes: Principal"s office, main office, faculty seating area, store, reception area, conference room, strong room, etc.

[2]Amenities/Circulation area includes: Common rooms for boys and girls, medical facility room, canteen, Post Office, Bank, Cooperative Store, Phone facility etc.

ii) Instructional Area:

Instructional Area	Minimum No. of Rooms		Carpet Area in sqm per Room	
	Required	Deficiency	Required	Deficiency
Class rooms/Engg/Pharmacy/Management	Total Number of Divisions per Year x Total Duration of Course in years x 0.5	Nil	66 (For a division of 60) 33 (For a division of 33)	Nil
Tutorial Rooms Engg/Pharmacy/Management	25% of Total Class Room	Nil	33	Nil
*Laboratory for First Year	4 (which includes 2 laboratories for Basic sciences)	Nil	66	Nil
Laboratory other than first year	2 per course per year up to intake of 180 per course	Nil	66	Nil
Laboratory for Post Graduate Courses	1 per Course	NA	66	Nil
Additional Laboratory/Workshop for "X" Category Courses	1	NA	200 (For UG)	NA
Drawing Hall (Engg)	1 (Up to an intake of 600)	NA	132	NA
Computer Centre	1(up to an intake of 600)	NA	150	NA
Seminar Hall	1	Nil	132	NA
Library	1	Nil	400	Nil
Language Laboratory	1	Nil	33	Nil

- "X" Category Courses such as Mechanical, Production, Civil, Electrical, Chemical, Textile, Marine, Aeronautical and Allie/Relevant Courses shall require an Additional Laboratory/Workshop.

- Additional 5 labs per Course, if number of Branch is more than 2 per Course

*For First year Engg. Class work, the following labs are required: **Pl. tick if available:**

1) English Language Communication Skills Lab **[   ]**;   2) Computer Programming Lab **[   ]**
3) Physics Lab **[   ]**;   4) Chemistry Lab **[   ]**;   5) IT Workshop **[   ]**;
6) Engineering Workshop **[   ]**.

*For first year class work, the following Pharmacy labs are required: **Pl. tick if available:**

1) Remedial Biology Lab **[   ]**;   2) Dispensary & Hospital Pharmacy Lab - I **[   ]**;
    3) Pharm. Inorganic Chemistry lab **[   ]**;   4) Pharmaceutical Organic Chemistry lab-I **[   ]**;
    5) Anatomy and Physiology lab **[   ]**;   **6**) English Language Communication Skills Lab **[   ]**.

Executive Summary

Introduction:

Abhilashi College of Pharmacy, located at Nerchowk, Tehsil Balh, Distt. Mandi (Himachal Pradesh) was established in 2006 by Dr. R.K. Abhilashi, Chairman of Abhilashi Education Society, Nerchowk. The vision of society is to promote pharmaceutical education in this remote area of the state of Himachal Pradesh. College of pharmacy is a private college that offer a great deal more than traditional college from last 18 years. We teach students technical and scientific subjects in a whole new way and are educating the inventors, scientists and pharma technicians of tomorrow. By integrating technical, practical and academic learning, Abhilashi College of Pharmacy create an environment where students can thrive, develop and enhance the abilities that employers need and have the latest equipment and technology used by industry. The academic and technical curriculum on offer to students will ensure you are equipped with the relevant knowledge and skills needed to meet the current and future challenges of the pharmaceutical sector. You will apply the knowledge you have gained through the academic curriculum in practical and technical environments, including the workplace.

Vision:
- To train and produce skilled human resource for Pharmacy profession.
- To create facility for imparting quality education and to equip the students with appropriate attitude, knowledge and skills in their chosen field and include values required for the globalized world.
- To become a center of technological excellence and grow in to a top class institute of Pharmacy.
- To provide the finest infrastructure for teaching, learning & research environment to prepare tomorrow's science techno navigators.
- Development of an individual through academic excellence, Professional & competence, personnel & social skills.

Mission:

Our mission is to create an environment conducive in attaining professional competence in the chosen field with an effort to develop need based human resource or To educate and train students in the knowledge and practice of pharmaceutical sciences by providing inspirational learning, research and professional attitude for serving the society globally without compromising on ethics and quality.

<div align="center">

COWS Analysis
[Challenges, Opportunities, Weaknesses & Strengths]

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Institutional Challenges:

- Improving language skill and personality.
- Need to maintain the research laboratories and research work
- Retention of good faculty and researcher who are regularly contributing in the growth of ACP
- The placement of the students is also a major challenge.
- Motivating the students to improve good technical exposure and good communication skill.
- Maintenance of the Major Instruments
- Retaining drop out students
- Weak socio-economic background and poor language proficiency of students.
- Promoting culture and value based education

Institutional Opportunities:

- ACP has number of alumni's and ex-faculty members working in various MNC/University situated
   worldwide. So, collaborating with various national/international MNC/University for further research could be one of the opportunities.
- To educate vast surrounding rural populations through various extension/consultancy services/Outreach activities for qualitative Transformation
- Excellent facilities in the laboratory and working environment in the Institute.
- Inviting guest lecturers for seminars, workshops etc.
- Excellent placement cell
- To enhance the academic performance through IQAC

Institutional Weaknesses:

- Lack of the industries in nearby areas and need to be strengthened the placement
- Since, ACP has the largest well qualified faculty pool with research orientation but the lack of funding from various funding agencies because of private Institute.
- No modification of the syllabus accordingly to need of contemporary professional need.

- Limitation to explore solar energy due unpredictable weather conditions

Institutional Strengths:

Experience: ACP is under the supervision of Abhilashi Educational Society management having 24 years of experience to run educational institutions.

Committed Management: Abhilashi Educational Society management is first in the region to initiate. B.Pharmacy programs

Excellent Infrastructure: Excellent infrastructure *viz.,* smart classroom and well equipped laboratories, ICT facility, auditorium, boys' and girls' hostels, sports facility, Wi-Fi, for providing quality and holistic education.

Faculty: The institute has qualified, dedicated and experienced faculty with rich academic and research background.

Mentor-Mentee Program: The College provide the Mentor Mentee program to provide friendly/comfortable environment to students. ACP having excellent student-teacher relationship

Laboratories: Well equipped laboratories with hi-tech instruments & equipments

Library: Digitalized library with DELNET + resources.

Special program: Conferences/Seminar/Webinar/Workshop/FDP are conducted for improving and enhancing skill and knowledge & special coaching class for competitive examination like GPAT etc.

Carrier guidance & Placement Cell: Proper placement cell for training of students for job opportunities. Alumni of ACP placed in govt. and private sector at well designated positions like (DI, ADI, Scientists (R&D, F&D), Pharmacist, Industrial manager/officer etc.)

Scholarship Program: Provision of concession and scholarship for economically poor students

Criteria wise Summary

Curricular Aspects:

The college follows the syllabus designed by Pharmacy Council of India and implemented by affiliating University Himachal Pradesh Technical University, Hamirpur. The college have to follow the norms of PCI and HPTU and have no freedom to design the syllabus by their own. The university reviews the syllabus at regular intervals so as to keep in tune with emerging trends. In past, the syllabus was revised during 2009, 2011 and 2015 and PCI new syllabus with guidelines executed in 2016. The college also takes other initiatives for updating the knowledge of the students and training by inviting scientist from Industries, academia and other professionals. The curriculum enrichment is also done through other activities like in house projects, training, workshops, poster competitions, field visit, industrial visit and hospital visit. The College has adopted a proper feedback mechanism from students, faculty, alumni and other stakeholders on regular basis. Feedback is submitted to university or PCI as per their direction.

Teaching-learning and Evaluation:

The college gives top priority to the pedagogy and evaluation techniques as they play a crucial role in knowledge sharing and assessment.

Lecture Plan & Course file: The faculty members prepared the course file and lecture plan of their respective subjects these plans these are made available to the student through notice board or WhatsApp groups.

Academic Calendar: University provide the Academic Calendar to the college and with some addition co-curricular and extra-curricular activities, seminars, workshops, conferences, training programs, etc. college displayed the Calendar to students

The student-teacher ratio: The teacher- student ratio (1:20) as well as cadre ratio (1:2:6) is maintained.

Encouragement of Cooperative learning through projects, presentations and group work.

Conducting Orientation program for the first-year students familiarize them with the opportunities available at the University and its expectations from them

Student Feedback is collected on teaching and learning and is communicated in return to the respective faculty members.

Faculty development program targeting the personal and professional growth of the faculty are organized every semester.

Special leaves: The teachers are encouraged by providing best work culture, sabbatical leaves, leaves to attend national and international conferences, seminars, FDP etc

Research, Innovations and Extension:

Research Journals and Publications: The teaching faculty and students of the College publishes papers regularly in indexed journals.

Professional Development Allowance Fund and Fee Waivers motivate the faculty to pursue research.

A Board for Research, Innovation and Consultancy is headed by Dean. The support research and

innovation, protect intellectual property rights, promote filing of patents and advocate consultancy by experts.

Mandatory Major Projects: All final year students must complete a credited major project.

A Consultancy Policy facilitates projects with other premier Universities and organizations.

Incubation Centre has incubated several projects by the students.

Extension Activities: College continuously organizes awareness Camps, Blood donation camps and a bunch of activities.

Collaborations College is working on collaborations, MOU's and Industrial Tie-ups for the benefit of students

Infrastructure and Learning Resources:

Physical Infrastructure: The college has an impressive array of facilities, classrooms, and laboratories. Put together, the campus has ample provision for academic and administrative areas and sports facilities, utilities and services.

Classrooms and Labs:, The College has 06 classrooms, 03 smart classrooms, 13 laboratories, 01 Principal's Rooms, 03 Staff rooms, 04 HOD Rooms, 04 Washrooms for Girls, 03 Washrooms for Boys, 01 Common rooms for Boys, 01 Common rooms for Girls, 01 Computer Labs, 01 Conference Hall, 01 Seminar Hall 01 Hostel.

Library Resources: The libraries of the campus are virtually centralized and offer access to More then 6000 books, 15 Printed Journals, 7 Magazines and many of e-Journals.

. **Maintenance of Campus Infrastructure:** The college is highly appreciated for the sheer beauty and cleanliness of its campus.

Student Support and Progression:

Financial support The college provides provision for economically weaker students (provision to pay fees in installments, scholarships as per government norms)

Mentor Mentee one faculty member is appointed as mentor over 15-20 students as their guardian

Career Guidance Cell creates awareness on career opportunities in emerging fields. Coaching classes in competitive exam such as GPAT is organized by the cell.

Training and Placement Cell The college has a dedicated training and placement cell to support the students in career counseling, career path identification and arranging training to explore various job opportunities.

Encourage attending seminar/workshop

Counseling services are available for students to address the pressure of family expectations, personal expectations, academic pressure, social pressure, psychological adjustments and identity formation

Grievance Redressal Mechanism is functional right from inception.

Scholarships Scheme: The college provides support to fill all types of scholarship schemes extended by state and central governments are as applicable. College also provide concession in fee for economical weaker students.

Governance, Leadership and Management:

The true path to success begins with the meaningful involvement of the youth in the social, economic, and political processes of the country. They are the backbone of a community; they are bright, aspirational individuals with limitless potential that could lead to real achievements. Since we at Abhilashi College, think that education should serve as a window into the world, we also believe that every student should have the opportunity to discover their own talents and areas of interest in addition to receiving a general education. College aims to set a benchmark through a comprehensive learning environment in which faculty, staff and students can explore, examine, preserve, and disseminate the values, knowledge and wisdom which are prerequisites to ensure the upliftment of current and future generations.

Mission

Abhilashi College, propelled by a singular vision and unified mission, has traversed a remarkable Eighteen-year journey marked by unwavering convictions, tireless endeavors, and continual enhancements. Reflecting upon this decade-long odyssey evokes a sense of profound

amelioration, reward, and gratification. Throughout its evolution, AbhilashiCollege has transcended its initial state, offering students an enriching educational experience aimed at empowering them to achieve a harmonious blend of cultural enrichment and material success.

The college also aims to carry the torch of knowledge to the extreme edges where higher education is yet to blossom. With concerted efforts we are committed to awaken youth to "Learn, Discover, Share, and Create" and make the world a better place, to become thoughtful and help them discover their talent and abilities. Sharing knowledge and experiences, creating opportunities and enabling them to realize their dream is our mission.

Governance and Leadership

The governance and leadership are in accordance with vision and mission of the institution and it is visible in various institutional practices. Under the valuable guidance and support of the management and effective leadership of the Head of the institution, college aims to set strong value-based system to build decentralized working environment with participative decision-making. It plays a central role in not only achieving the vision and mission of the college but also helps in building inclusive, collaborative and empathetic organization culture.

Effective formal and informal communication system in the college helps in proper planning and smooth functioning of academic and administrative activities. The active leadership of various course-coordinators and student-mentors ensure the timely implementation of university and college policies for the fulfillment of the stated mission, formulation of new action plans through regular meetings and its execution reflects the constant efforts of the institution in achieving its vision. The role of principal and faculty in curriculum enrichment through various extra-curricular activities, training and internships programs and vocational education helps to enhance the students' learning experiences and strengthen the lessons learned in classroom.

College has effective monitoring and evaluation mechanism. To ensure quality teaching and learning processes, the Head of the Institution closely examines monthly report submitted by the individual subject teacher and ensures timely completion of syllabus by all teachers. Besides there is feedback system from various stakeholders as to get useful insights for the purpose of improvement in all aspects of teaching, learning, assessment, and capacity. Further all the concerned issues are discussed in regular IQAC meetings for resolution.

Institutional Values and Best Practices:

The ACP has highly valued its responsibilities towards Nation, Women, Society and Environment issues. The students and faculty members actively participate in the celebration of National Days and other days *viz*.**Yoga Day, Swatchtha Abhiyan, Environment Day, AIDS Day, and World TB Day** etc. Important festivals such as **Holi, Diwali, Lohri** etc are regularly celebrated by the students and staff in the campus of ACP. The college is very much careful about the dignity and safety of Females in campus ACP is committed to promoting Gender equality and providing a safe and secured environment. for all the students, which is free from oppression, threat, and abuse or ragging.

HP Technical University Hamirpur (HP)

Academic Audit

SSR Proforma to be submitted by Affiliated Institution

PART-1

Criteria 1 – Curricular Aspects

Key Indicator-1.1 Curricular Planning and Implementation

Item No.	Particulars
1.1.1	**The Institution ensures effective curriculum delivery through a well-planned and documented process** The institution ensures effective curriculum delivery through a well-planned and documented process. The programme taught in the college is prescribed by HPTU, (H.P.) and Pharmacy Council of India, New Delhi. The IQAC draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes as for example, theory, practical, tutorial, sports and add-on classes thereby ensuring a balance between the mental and physical health of students. The departments strive for effective curriculum delivery through a combination of time tested and innovative methods: beginning with an entry-point assessment of the student's aptitude and expectations relating to the course; and proceeding according to a set of teaching plans based on an academic calendar detailed enough to cover the available timeframe, yet flexible enough to permit changes. In theory/tutorials/projects, class tests and internal assessments comprise the formal evaluative processes, but students are encouraged to meet faculty beyond classroom hours for doubt-clearing and curricular discussions. While the practical are performed out with one to one interaction and viva-voce for effective practical exposure. **Annexure:** **1.A:** IQAC Committee Notification. **1.B:** Time table
1.1.2	**The institution adheres to the academic calendar including conduct of CIE** The calendar issued by the University and plans all activities including the conduct of Continuous Internal Evaluation (CIE). The institute add and other activities in

	this calendar. The department calendar comprises guest lectures, workshops, seminars, industrial/Hospital visits, co-curricular and extra-curricular activities. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. Principal and department heads closely supervise and monitor the completion of the syllabus as per the lesson plan. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly. **Annexure:** **1.C:** Academic Calendar

1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**
	
	  1. Academic council/BOS of affiliating university
	  2. Setting of question papers for UG/PG programs
	  3.Design and Development of Curriculum for Add on/ certificate/
	     Diploma Courses
	  4. Assessment /evaluation process of the affiliating University
	
	Response: Any three of the above i.e.
	1. Academic council/BOS of affiliating university
	2. Setting of question papers for UG/PG programs
	3. Assessment /evaluation process of the affiliating University
	
	Annexure:
	1.D: Notifications/Circulars/office orders

	Key Indicator 1.2 Curriculum Enrichment
1.2.1	**Institution integrates crosscutting issues relevant to Human Values, Professional Ethics, Gender equality, Environmental Sustainability into the Curriculum** The institution provides better learning environment for both boys and girls. The institution is aware of the role of experimental learning in nurturing responsible citizens of the society. Students not only aware with traditional education but also

	learn the necessity and importance of human values and environment sustainability. Students from different regions, cultures and religions, residing harmoniously in campus depict a picture of "Unity".

Red Cross Cell and Eco Club of college foster the human values through promotion of cleanliness, environmental protection, plantation, seminars, workshop and such other activities.

Cross cutting issues relevant to Gender, Environment, sustainability, human values and professional ethics are integrated in the curriculum itself. The implementation of issues is further strengthened through curriculum delivery methods through workshops, seminars and expert lectures, experiential learning through society connect programs

Annexure:
1.E: Red cross Cell & Eco Club

1.2.2

Average percentage of courses that include experiential learning through practicals/ project work / field work/ internship during last five years.

1.2.2.1	Number of courses that include experiential learning through project work / field work/ internship year wise during last five years

2020-2021	2021-2022	2022-2023	2023-2024	2024-25
1	1	1	1	1

Percentage per year = 100%

1.F: Syllabus of B.Pharmacy

1.2.3

1.2.3 Percentage of students undertaking project work / field work/ internship year wise during last five years

1.2.3.1	Number of students undertaking project work / field work/ internship

Name of Programme: B.Pharmacy

No of Student undertaking project work/field work

102/103*100 = 99.02%

Number of students undertaking project work

102/103*100 = 99.02

Annexure:
1.G: List of students (project work / field work/ internship)

	1.H: Certificates of students
**Key Indicator 1.3 (Feedback System)**
1.3.1	**Institution obtains feedback on the syllabus and its transaction at the institution fromthe following stakeholders** For the overall development of the institute the student/teachers/employees and alumni needs to be satisfied about the academics as well as the various facilities and services. For the improvement in facilities and services provided by the institute, the feedbacks are collected from the relevant student/teachers/employees and alumni (1) Students (2) Teachers (3) Employees (4) Alumni **Options:-** (A) All of the above. (B) Any 3 of the above (C) Any 2 of the above (D) Any 1 of the above (E) None of the above **In addition in feedback process college collected the feedback from** 1) Students (2) Teachers (3) Employees (4) Alumni (5) parents **Annexure:** **1.I:** Feedback reports
1.3.2	**Feedback of process of the Institution may be classified as follows:Options:** (A) Feedback collected, analysed and action taken and feedback available on website (B) Feedback collected, analysed and action has been taken. (C) Feedback collected and analysed. (D) Feedback collected. (E) Feedback not collected. **Annexure:** **1.I:** Feedback reports

Criterion 2 – Teaching-Learning and Evaluation
Key Indicator-2.1
Student Enrolment and Profile

Item No.	Particulars			
2.1.1	**Average Enrolment percentage (Average of last five years)**			
	2.1.1.1	No. of students admitted year wise during the last five years		
	2.1.1.2	No. of sanctioned seats year wise during the last five year		

Year	Sanctioned seats	Admitted seats	Percentage per year
2020	100	98	98
2021	100	100	100
2022	100	100	100
2023	100	100	100
2024	100	100	100

Average percentage= $\sum$ Percentage per year

$$\frac{}{5}$$

=99.6%

Annexure-
    2.A: List of Students
    2.B: Sanctioned seats approval letter

2.1.2 **Average percentage of seats filled against seats reserved for various categories (SC,ST, OBC, _Divyangjan_, etc. as per applicable reservation policy during the last five years (exclusive of supernumerary seats)**

Data requirement for last five years:
- No. of students admitted from the reserved category.
- Total No. of seats earmarked for reserved category as per GOI or State Government rule.

Year	Students admitted from reserved category.	Seats earmarked for reserved category	Percentage per year
2020	29	49	59
2021	27	49	55
2022	25	49	51
2023	35	49	71
2024	34	49	69

Average percentage=$\sum$ Percentage per year

$$\frac{}{5}$$

= 61 %

Annexure-
2.C: List of Students (reserved category)

2.1.3	**Principal/Director Name: Annexure- 2.1D:** Appointment letter of Principal

Date of Birth: **Age:**   **yrs.**   **months (age <65yrs)**

Qualifications: Ph.D.in Engg/ Ph.D.in Sciences/Ph.D.in Mgmt./Ph.D.in Pharmacy/Ph.D.in Maths /Non-Ph.D/ No Principal.**(Pl.tick)**

Date of appointment in the present institution:

Principal recruited/appointment ratified through H.P. Technical University: Yes [ ],No [] If no, Reason thereof:

Year	Principal's Name	Qualification	Date of birth	Age in years	Date of Appointment	Ratified Yes/No
2020	Dr. Bhupender Tomar	Ph.D.in Pharmacy	05/02/1981	41 years	17/05/2018	Yes
2021	Dr. Bhupender Tomar	Ph.D.in Pharmacy	05/02/1981	42 years	17/05/2018	Yes
2022	Dr. Bhupender Tomar	Ph.D.in Pharmacy	05/02/1981	43 years	17/05/2018	Yes
2023	Prof.(Dr.) Rajender Guleria	Ph.D.in Pharmacy	26/12/1964	58 years	16/02/2023	Yes
2024	Prof.(Dr.) Rajender Guleria	Ph.D.in Pharmacy	26/12/1964	59 years	16/02/2023	Yes

2.1.4 :Teaching Faculty Position:-Department wise:

Annexure- 2.E: Inspection attendance sheet and leaves

S. No.	Course	Branch/Deptt.		No. of Faculty members present in the Dept. on the day of Inspection/Visit of Team (2022-23)			Faculty on leave (With proof)
				Prof.	Assoc. Prof.	Asstt. Prof.	
1.	B.Tech.	Civil					
2		Mechanical					
3.		Electrical					
4.		Computer					
5.		Electronics					
6.		IT					
7.	M.Tech.						
8.	B. Pharmacy	Pharmaceutics		1	1	9	
		Pharmacology			3	4	
		Pharmaceutical Chemistry		0	4	3	
		Pharmacognosy		0	0	3	
9.	M. Pharmacy						
10.							
11.							
12	MBA						
				Total=30			

2.1.5   Faculty: Students' ratio:-

Norms	Required	Actual	Deficiency
Engg(UG) =1:20			
Engg(PG) =1:15			
BBA/BCA=1:25			
Management=1:20			

Pharmacy: For in take of 60:Professor-4 AssociateProfessor-4 AssistantProfessor-7	21	25	Nil

Annexure- 2.F: List of Teaching Faculty

The cadre ratio should be1:2:6 (Professor /Associate Professor /Assistant Professor)
*Faculty to be considered as full time are those who are qualified as per AICTE/PCI requirements
** Faculty/student ratio of a dept. shall not be less than 1:20 for 2nd, 3rd and 4th years of B.Tech
programmes, where as for four years of B.Tech., the overall ratio should be1:15.

For PG Courses:
OneprofessorwithPh.D.inconcerneddisciplineandtwoAssociateProfessors/AssistantProfessorswithminim
umM.Tech. Qualifications are necessary, exclusive of UG load.

2.1.6 Total Staff Position of the College/Institution

Total No. of Teaching Faculty(Actual)	Total No. Labs & Supporting Staff*(Actual)
25	25

*Faculty to supporting staff (Programmers/Lab Assistants/Technicians) ratio should be1:0.5
Annexure- 2.G: List of Non Teaching Faculty

**iv) Appointment / Ratification of Faculty through HP Technical University Selection
Committee.**
No. of faculty recruited/ratified through University: **7** out of total **25** = **28%**

KeyIndicator-2.2 Catering to Student Diversity

Item No.	Particular s
2.2.1	The institution assesses the learning levels of the students and organizes special programmes for advanced learners and slow learners. After admission and prior to the start of lessons, the institution has a system in place to analyze the various needs of students. Students are regularly assessed through one-on-one interactions with class teachers, group interactions during practical sessions, and regular instruction. In smaller groups, the slow learners are identified and provided focused instructions and tutorials. **The slow and advance learners are identified by following tools:** ✓ Student teacher interaction on regular basis in classes as well as practicals. ✓ Evaluating the performance of the students on the basis of tests, Sessional examinations, viva voce. ✓ Taking feedback from respective faculty members. **The needs of the slow learners are addressed by following:** ✓ Counseling the students and resolving the issues faced by them in learning and understanding. ✓ Additional tutorial classes conducted to help the students in attaining knowledge regarding pharmacy. ✓ Regular mentoring sessions conducted for the rectification of the

	learning related issues.
	✓ Providing study materials for all the subjects, additional guidance by the teachers, bilingual explanation of all the topics, question bank, arranging seminars and guest lectures, and by motivating the students by cash prizes to the top rankers.
2.2.2	**Students: Full time teacher ratio (Data for the latest completed academic year)** Students: teachers:: 429:28 **Annexure-** **2.A:** List of Students **2.F1:** List of Teaching Faculty

KeyIndicator-2.3 Teaching-Learning Process

Item No.	Particulars
2.3.1	**Student centric methods, such as experiential learning, participative learning and problem solving methodologies used for enhancing learning experiences** Learning experiences are improved by student-centered teaching and learning that prioritizes total growth through both extracurricular and curricular activities. The institution adopts following measures for student-centric learning: ✓ Regular classroom teaching with the help of chalk and board, white board, and power point presentations. ✓ Collaborative learning is done by giving assignments to the students and motivating them to participate in other activities like quiz competitions, extempore etc. ✓ Student-assisted teaching in smaller groups is conducted by in builting tutorials in the time table. ✓ The students are sent for industrial training and hospital training for real exposure of Pharmacy. ✓ Soft skill and personality development programs, poster competitions, webinars, seminars, guest lectures, workshop are conducted for the overall development of the students. **Annexure- 2.H-** list internship during course
2.3.2	**Teachers use ICT enabled tools for effective teaching-learning process.** The faculty uses ICT enabled tools for the effective teaching-learning process like: ✓ WhatsApp group is used as a platform to communicate, make important announcements and share information. ✓ Video lecture recorded by faculty and uploaded on Institution's You Tube Channel ✓ To teach various topics requiring online mode, faculty uses numerous online modes like jamboard in Google meets. ✓ Project presentations, guest lectures are conducted using smart board and projectors with sound system for easy and effective teaching learning process. ✓ Webinars, seminars, and workshops conducted using Zoom platforms/Google meet by various departments on the ongoing topics in the core subjects.

	✓ e-books and research journals are available on online library to the faculty as well as students. ✓ **Annexure-** **2.I:** Link of video lecture and college YouTube channel.	
2.3.3	**Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**	
	2.3.3.1	No. of Mentors =23
		No. of students assigned to each Mentor = 19
	Mentor: Mentee::1:19 Σ **Annexure(s)** **2.A:** List of Students **2.F1:** List of Teaching Faculty **2.J:** List of mentors	

Key Indicator-2.4 Teacher Profile and Quality

Item No.	Particulars
2.4.1	**Average percentage of full time teachers against sanctioned posts during last five years**

Year	No of full time teachers	%per year
2020	31/30	103
2021	32/30	107
2022	30/30	100
2023	31/30	103
2024	27/20	135

Average percentage=$\dfrac{\Sigma \text{ Percentage per year}}{5}$

=**102%**

Annexure(s)
2.B: Sanctioned seats approval letter
2.F: List of Teaching Faculty

Item No.	Particulars
2.4.2	**Average percentage of fulltime teachers with Ph.D./D.Sc./D.Lit. during the last five years (consider only the highest degree for count)**

Year	No of full time teacher with PHD	Total no of full time teachers	Percentage per year
2020	1	31	3
2021	1	32	3
2022	1	30	3
2023	3	31	10

2024	2	27	8

	Average percentage=Σ Percentage per year
	                          5
	                    =5.4%
	Annexure(s)
	2.K: List of fulltime teachers with Ph.D

2.4.3	**Average teaching experience of fulltime teachers in the same institution (data for the Latest completed academic year in number of years)**
	2.4.3.1	Total experience of full time teachers.
	Formula: 165/29= 6
	Annexure(s) **2.F:** List of Teaching Faculty (including their PAN, designation, department and experience details)

Key Indicator-2.5 Evaluation Process and Reforms

Item No.	Particulars
2.5.1	**Mechanism of internal assessment is transparent and robust in terms of frequency and mode** At the start of the academic year, departmental staff members clearly explain the evaluation procedures and methods to all students. In order to evaluate the teaching-learning process, student grades from internal exams, practical exams, and other academic performances; the college implements the department evaluation process. Teachers receive training on the evaluation process, and student feedback is used to gauge and assess their instructional strategies. Additionally, the IQAC compiles recommendations from student feedback, evaluates them, and updates the assessed reports to the principal and every faculty member is responsible for rectification or correction (if any). The students are evaluated internally based on their grades, academic performance, attendance, and involvement in extracurricular, cultural, athletic, and extension activities. In order to prepare and start the students on the path to greater success and notable progress, test results and academic performance are posted on the notice board and communicated to the students well in advance. A sole committee is established for examination under the IQAC. The **frequency** for conducting the sessional exams are done 3 times (per semester).Bestoftwoaverageconsideredforfinalmarks areuploadedonUniversityPortal,same case is applicable for practicals. Final marks are uploaded by the external examiner with the assistance of internal examiner. **For examination**:The subject teacher prepares the question paper, which is then reviewed by the subject matter expert and submitted to the controller with a sealed copy. Students are shown the evaluated answer sheet to look for any inconsistencies. The notice board displays the list of marks. The Controller receives the final grades to upload to the University Portal. **Annexure(s)** **2.L:** Notification of Examination Cell

2.5.2	**Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient**
	Institution's Grievance Redressal Cell has been made by the staff members. Students are free to voice their concerns and grievances at any time in order to receive counseling and have their issues resolved. This cell makes it possible to talk about the students' problems. Students can take advantage of the following after the affiliated university releases the semester results on the following grounds: ● Revaluation ● Supplementary Examination ● Recalculating the marks ● Results are withheld, and ● Marks are changed in a timely and effective manner after asking the university. **Annexure(s)** **2.M:** Grievance Redressal Cell

Key Indicator-2.6 Student Performance and Learning Outcome

Item No.	Particulars
2.6.1	**Teachers and students are aware of the stated programme and course outcomes of the programme offered by the institution.** The curriculum provided by Himachal Pradesh Technical University, Hamirpur, serves as the basis for the course outcomes that are created by the relevant sources: The following reference materials were used in the process of defining the COs and POs a. PCI's Bachelor of Pharmacy (B. Pharm) Course Rules & Syllabus. Through faculty meetings, student awareness workshops, student induction programs, and parent meetings, the following sources publish and disseminate the institute's vision and mission, program outcomes, and program-specific outcomes to students and parents: 1.Accessible on the website of the institute. 2. Distributed through the printing of academic calendars, brochures, and leaflets. Displayed in the visitors' lobby, library, and college notice board. **Annexure(s)** **2.N:** Bachelor of Pharmacy -COs and POs .

2.6.2	**Attainment of Programme outcomes and course outcomes are evaluated by the institution**
	In order to plan and remove obstacles to learning, the institution gathers and examines data on student learning outcomes. The institute makes the following efforts:
	Tests for internal evaluation and sessional examination, Oral examinations, Monthly tests, seminar presentations etc.
	The staff member evaluates the student level based on the marks received in the internal exams and takes the necessary action. The outcomes of internal and term-end tests are shown. For slow learners, remedial counseling are offered and followed.
	Students who perform poorly in the practical courses are given more practice. The college gives proficiency prizes to good students as an encouragement. College functions are facilitated for university rank holders. The institution regularly inform parents (by telephonically) for their children's growth and academic achievement. Parents input is also gathered, and their recommendations are put into practice for future improvement and growth. Percentage of students opted for higher studies and placed in companies/institutes are also revealed.

2.6.3	**Average pass percentage of students during the last five years**
	2.6.3.1 Total No.of final year students who passed the University examination year wise During the last five years.
	2.6.3.2 Total No. of final year students who appeared for the University examination year Wise during the last five years

Name of programme	Programme code	Year	Total students appeared	No students passed	Percentage per year
B. Pharmacy	BP	2020	76	37	49
		2021	74	52	70
		2022	95	82	86
		2023	92	77	84
		2024	93	84	90

Average Percentage =76%
Annexure(s)
2.O: List of programmes and No. of students passed and appeared in the final year examination.

KeyIndicator-2.7Student Satisfaction Survey

Item No.	Particulars
2.7.1	**Online student satisfaction survey regarding teaching learning process of about 20% students.** (online survey to be conducted) **Annexure(s)** **2.P: List of Student**

Criteria-3 Research, Innovations and Extension

Key Indicator 3.1 Resource, Mobilization for Research

Item No.	Particulars					
3.1.1	**Grants received from Government and non-governmental agencies for research projects/endowments in the institution during the last five years (INR in lakhs)**					
	3.1.1.1	Total grants from Government and non-governmental agencies for research projects/endowmentsintheinstitutionduringthelastfiveyears(INRinlakhs)				
		Year	2025-24	2024-23	2023-22	2022-21	2021-2020
		INR in Lakhs	0	0	0	0	0
3.1.2	**Percentage of departments having Research projects funded by government and non-Government agencies during the last five years**					
	3.1.2.1	No. of departments having research projects funded by government and non-Government agencies during the last five years				
		Year	2025-24	2024-23	2023-22	2022-21	2021-2020
		Number	0	0	0	0	0
3.1.3	**Number of seminars/conferences/workshops conducted by the institution during the last five years**					
	3.1.3.1	Total No. of seminars/conferences/ workshops conducted by the institution year wise During the last five years				
		Year	2025-24	2024-23	2023-22	2022-21	2021-2020
		Number	2	3	2	0	1

Over the past five years, the institution has actively organized various seminars, conferences, and workshops to foster academic growth, professional development, and knowledge dissemination among students, faculty, and stakeholders. The above mentioned table highlights the number and details of these events, categorized by year and type, and outline their impact. Over 2500 participants, including students, faculty, researchers, and industry professionals, benefited from these events. Events were conducted in partnership with reputed organizations, universities, and industry experts. Workshops enabled hands-on learning, enhancing technical and professional skills among participants. Conferences provided platforms for presenting and discussing research findings, fostering innovation and knowledge exchange. Seminars focused on critical global issues, helping participants stay informed and engaged. The institution's commitment to promoting academic and professional excellence is evident in the consistent organization of seminars, conferences, and workshops over the past five years. These initiatives have significantly contributed to the personal and professional growth of the stakeholders and positioned the institution as a hub for knowledge and innovation.

Annexure(s)
3.A : List of workshops/seminars during the last five years.

Key Indicator 3.2- Research Publication and Awards

Item No.	Particulars					
3.2.1	**No. of papers published per teacher in the Journals notified on UGC website during the last five years**					
	3.2.1.1	No. of research papers in the Journals notified on UGC website during the last five years				
		Year	2025-24	2024-23	2023-22	2022-21	2021-2020
		Number	10	18	6	19	5
	Formula: 58/25 = 2.32 **Annexure(s)** **3.B:** List of Publications					
3.2.2	**No.ofbooksandchaptersineditedvolumes/bookspublishedandpaperspublishedin National/Internationalconferenceproceedingsperteacherduringthelastfive years**					
	3.2.2.1	Total No. of books and chapters in edited volumes/books published and papers in National/International conference proceedings year wise during the last five years				
		Year	2025-24	2024-23	2023-22	2022-21	2021-2020
		Number	0	0	1	1	0
	Formula: 2/25 = 0.08 **Annexure(s)** **3.C:** List of books and chapters edited volumes/books published					

Key Indicator 3.3: Extension Activities

Item No.	Particulars
3.3.1	**Extension activities carried out in the neighborhood community, sensitizing students to social issues for their holistic development, and impact hereof during the last five years** The College has made a significant impact on society and the environment by promoting the College-Neighborhood-Community network. It emphasizes student engagement, service orientation, and holistic development to foster responsible citizenship. Faculty members and students from various departments actively participate in community development initiatives such as cultural events, seminars, workshops, training sessions, awareness programs, and blood donation camps. These efforts enhance awareness of healthcare, community services, and social responsibility. Recognizing the challenges faced by rural India, including uncleanliness, poor hygiene, malnutrition, and open defecation, the College works to address these issues by educating villagers about hygiene and sanitation. Key activities include AIDS awareness programs, health checkup camps, blood donation drives, and participation in the Swachh Bharat campaign. Collaborating with non-governmental organizations, the College strives to improve rural living standards and promote a healthier, more conscious society. **Annexure(s)** **3.D:**.List of Extension activities carried
3.3.2	**No. of awards and recognitions received for extension activities from government/government recognized bodies during the last five years**

3.3.2.1 Total No. of awards and recognition received for extension activities from Government/government recognized bodies year wise during the last five years

Year	2025-24	2024-23	2023-22	2022-21	2021-2020
Number	0	1	0	0	0

Annexure(s)
3.E:.List of awards

3.3.3 — **No. of extension and outreach programs conducted by the institution through NSS/NCC /Red Cross /YRC etc. (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

3.3.3.1 No. of extension and outreach programs conducted in collaboration with industry, Community and Non-Government Organisations through NSS/NCC/RedCross/YRC etc., year wise during the last five years

Year	2025-24	2024-23	2023-22	2022-21	2021-2020
Number	3	1	1	0	0

Red Ribbon Club is a movement started by the Government of India in schools and colleges through which, students will spread awareness over HIV / AIDS. The red ribbon is a symbol for both drug prevention and for the fight against AIDS. The Red Ribbon foundation is an organization founded in 1993 whose main purpose is the education about prevention of the Human Immunodeficiency Virus or HIV.

Swachhata Pakhwada is an initiative by the Indian government to promote cleanliness and sanitation across various sectors of society. Launched under the Swachh Bharat Mission, this fortnight-long (1st Sept 2024 to 7th Sept 2024) campaign is observed by different departments to emphasize the importance of cleanliness. The campaign aims to instill a sense of responsibility towards cleanliness and hygiene among the citizens.

We are excited to announce that Swachhata Pakhwada 2024 is just around the corner!

As part of this initiative, we have planned several activities and competitions to promote cleanliness and environmental awareness.Gender equality is not only a fundamental human right, but a necessary foundation for a peaceful, prosperous and sustainable world. Women and girls represent half of the world's population and therefore also half of its potential. On average, women in the labor market still earn 23 percent less than men globally and women spend about three times as many hours in unpaid domestic and care work as men.

Sexual violence and exploitation, the unequal division of unpaid care and domestic work, and discrimination in public office, all remain huge barriers. All these areas of inequality have been exacerbated by the COVID-19 pandemic: there has been a surge in reports of sexual violence, women have taken on more care work due to school closures, and 70% of health and social workers globally are women.

At the current rate, it will take an estimated 300 years to end child marriage, 286 years to close gaps in legal protection and remove discriminatory laws, 140 years for women to be represented equally in positions of power and leadership in the workplace

Annexure(s)
3.F:.List of Activities
3.G: Reports of Activities

3.3.4	**Average percentage of students participating in extension activities at 3.3.3 above during the last five years**					
	3.4.4.1	Total No. of students participating in extension activities conducted in collaboration With industry, community and Non-Government Organizations through NSS/NCC /Red Cross/YRC etc. year wise during the last five years				

Year	2025-24	2024-23	2023-22	2022-21	2021-2020
Number	631	1180	731	1080	750
%per year	2	3	2	3	2

Average percent age = 12/5 = 2.4

Annexure(s)
3.H:.List of Activities
3.I: Reports of events

Key Indicator 3.4: Collaboration

Item No.	Particulars					
3.4.1	**Collaborations/linkages of the institution for Faculty exchange, student exchange, internship, field trip, on-the-job training, research etc. during the last five years**					

Year	2025-24	2024-23	2023-22	2022-21	2021-2020
Number	100	96	95	92	-

Annexure(s)
3.J:.List of Students (**internship,** field trip, on-the-job training**, research etc**)

3.4.2	**No. of functional MoUs with National and International institutions, universities, industries, corporate houses etc. during the last five years**	
	3.4.2.1	No. of functional MoUs with institutions of National, International importance, other universities, industries, corporate houses etc. year wise during the last five years

Year	2025-24	2024-23	2023-22	2022-21	2021-2020
Number	0	0	0	0	1

Annexure(s)
3.k:.MOU

Criteria-4 Infrastructure and Learning Resources
Key Indicator 4.1 Physical Facilities

Item No.	Particulars
4.1.1	**Infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipment etc. of the institutions.** The infrastructure is designed to ensure optimal utilization in compliance with the standards set by HPTU, and PCI. It includes well-constructed classrooms, fully equipped laboratories, a 150-seat seminar hall, student facilities, a spacious library, and dedicated staff rooms. The institute is equipped with advanced and fully functional laboratories, offering the necessary infrastructure to support efficient academic and research activities. Students are trained and encouraged to work with high-end instruments such as HPLC, UV Spectrophotometer, tablet punching and coating machines, disintegration and dissolution apparatus, and Karl Fischer Titrator etc. The administration has provided well-furnished office spaces, dedicated rooms for HODs, staff refreshment areas, and a separate women's common room. Standard operating procedures (SOPs) are implemented and maintained for all instruments, with their usage carefully monitored through logbooks. The computer labs are well-equipped with ample LAN-connected systems. The institute features a total of 8 classrooms, all of which are Wi-Fi enabled and integrated with ICT tools. Additionally, it houses 13 laboratories, also Wi-Fi enabled, with a sufficient number dedicated to research activities, particularly in support of undergraduate programs. **Other Academic related facilities:** The institute is having 68 PCs with internet facility, Central auditorium with internet connectivity, CDs, DVDs and other general media helps are accessible for the utilization of staff. Students can get access to the available online e-journals and e-books. **Annexure:** **4.A:** Building Map (approved by MC, Nerchowk)
4.1.2	**Facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.** **Physical Education** and Sports Department: Physical Education and Sports department was started to develop students physically, Mentally, intellectually and emotionally well. **Teams of different games** were sent to Inter-university/college sports competition. The College has provided sufficient ground for athletes. Players play various games like kabaddi, volley-ball and individual games like 100m running, shot put, long jump, discus throw, javelin throw, hammer throw, long jump etc. and provide the indoor games like badminton, carom and chess. **Information and yoga practice** is taken on the occasion of 'World Yoga Day' for healthy life

	Cultural Activities: College has adequate facilities for Cultural activities. Our students have been participated in the 'Youth Festival Competitions' organized by HPTU every year. To encourage and sustain the secret talents among the students, consistently the institute arranges different social occasions. Students are encouraged to take part in different social exercises like Fresher's day, Pharmacist day, Teacher's day and Annual day. For empowering students towards social exercises, the institute coordinates numerous events like dance (group and solo), singing, rangoli, poster making, painting, quiz etc. The College organizes many annual events such as Cultural programmes, Literacy & Debating events and Theoretical events. There is youth festivals organized by HPTU every year. College conducted talent hunt in the beginning of each year to identify various talents and abilities of students. Main events in youth fest are Dramatics, Dance, Music (vocal and instrumental). **Annexure:** **4.B:** List of Activities
4.1.3	**Percentage of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS etc.**

4.1.3.1	No. of classrooms and seminar halls with ICT facilities

Year	No. of Classrooms with LCD Facility	No. of Classrooms with WIFI/LAN Facility	No. of Smart Classrooms	No. of Classrooms with LMS Facility	No. of Seminar halls with ICT Facilities.
2020	1	6	1	1	1
2021	2	6	2	2	1
2022	2	6	2	2	1
2023	2	6	2	2	1
2024	2	6	2	2	1

- No. of classrooms and seminar halls with ICT facilities/Total no of classrooms/seminar halls in the institution *100

Response= (3/6)*100=50

Annexure:

4.C: ICT Facilities

4.1.4	Average percentage of expenditure, excluding salary, for infrastructure augmentation during the last five years (INR in lakhs)

4.1.4.1	Expenditure for infrastructure augmentation, excluding salary, year wise during the last five years (INR in lakhs)

Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
INR in lakhs	90	25	10	12	(yet to be Compiled)

Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Expenditure For Infrastructure (In Lakh)	90	25	10	12	(yet to be compiled)
Total Expenditure (In Lakh)	152.15	62.8	60.6	54.5	…….
Percentage Per Year	59.1%	39.8%	16.5%	22%	……….

Annexure:

4.D: Audit Report

	Key Indicator 4.2 Library as a learning Resource

Item No.	Particulars
4.2.1	**Library is automated using Integrated Library Management System (ILMS)** The college library is an integral part of the academic and research infrastructure of the institution. It covers an area of $153.87m^{2.}$ It is equipped with over **6603 volumes of books**, including textbooks, reference books, and general reading materials. The library subscribes to **200+ national and international** journals in digital format, and **15+ in Print Format**. Additionally, it offers access to more than **1000 e-books** and is subscribed to prominent online databases. The library is housed in a spacious building with a seating capacity of **65 Students** with a dedicated newspaper area. It is equipped with modern facilities, including high-speed internet access, a digital section for e-resources. The library is open six days a week, with extended hours during exam periods. book bank is mainted for deserving candidates. Library is partially automated using the integrated library management software DELNET&DELPLUS. Various library tasks such as data entry, return, renewal etc are successfully implemented. Books as well as Users are Assigned with Unique Barcodes. Security is enhanced through CCTV Cameras. **Details :** • ILMS Software: (DELNET&DELPLUS) • Nature of automation: Partially Implemented. • Version: DELPLUS(2.0) • Year of automation: 2022. **Annexure:** **4.E:** Library Management System

4.2.2	**The institution has subscription for the following e-resources**
	       (1) e-journals
	       (2) e-Sodh Sindhu
	       (3) Shodhganga Membership
	       (4) E-books
	       (5) Databases
	       (6) Remote access to e-resourses.
	Options:-
	       (A) Any 4 or more of the above
	       (B) Any 3 of the above
	       (C) Any 2 of the above
	       (D) Any 1 of the above
	       (E) None of the above
	Response: Any 3 of the Above.
	
	Details:

Year	2020	2021	2022	2023	2024
Name of the Software	**DELNET**	**DELNET**	**DELNET & DELPLUS**	**DELNET& DELPLUS**	**DELNET& DELPLUS**
Details of Subscription and Membership	Jan(2020-2021)	Jan(2021-2022)	Jan(2022-2023)	Jan(2023-2024)	Jan(2024-2025)

Annexure:

	4.F: Subscription details of DELNET	

4.2.3	**Average annual expenditure on purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in lakhs)**

4.2.3.1	Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during the last five years (INR in lakhs)

Year	2020	2021	2022	2023	2024
INR in Lakhs	0.71	4.14	0.37	0.71	0.59

Details:

Year	2020	2021	2022	2023	2024
Expenditure on books/e-books	47,673	3,90,653	14,770	47,849	35,898
Expenditure on journals/e-journals	36,570	36,570	36,570	36,570	36,570

Average Expdt. per year:

$$\frac{\text{Total Expenditure in rupees on purchase of books/e-books/journals and subscription to journals/e-journals}}{5}$$

(0.71+4.14+0.37+0.71+0.59)=6.52/5

Response: 1.3 Lakh

Annexure:

4.G: Invoices

4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access)**

4.2.4.1	No. of teachers and students using library per day over last one year.

Method of computing per day usage of library

Total No. of Student Visited over Last Year (Jan 2024-Dec 2024): **5591**

Total No. of Staff Visited Over Last Year (Jan2024-Dec 2024): **762**

So Total No. of Visitors = 6353

No. of users using library through e-access: 455

Therefore: Total No. of Teachers and Students using Library Per Day= 6808/180 =**38**

Formula:

$$\frac{\text{No. of teachers and students using library per day}}{\text{Total No. of teachers and students}} \times 100$$

Response: (38/457)*100= 8.

Annexure:

4.H : Per day usage of library

Key Indicator 4.3: IT Infrastructure

Item No.	Particulars
4.3.1	**Institution frequently updates its IT facilities including Wi-Fi** The college offers comprehensive IT facilities to support academic, administrative, and research activities. High-speed **Wi-Fi** and **LAN** connectivity are available across the campus, ensuring seamless internet access in classrooms, labs and libraries. The college provides modern **computer lab** equipped with **specialized softwares** for various disciplines. **Smart classrooms** with projectors, interactive whiteboards, and multimedia tools enhance the learning experience. A **digital library** offers access to e-resources, e-books, journals. The **IT support team** ensures continuous maintenance, troubleshooting, and security, with firewalls and encryption to protect data integrity. Overall, the infrastructure supports e-learning, research, and the digital needs of the entire academic community. Security is enhanced through CCTV Cameras. Wifi and LAN Facility Updated every 3 Months for Smooth accessing of internet facilities. <table><tr><th>Facility</th><th>Date of Update</th><th>Nature of Updation</th></tr><tr><td>WiFi & LAN</td><td>October-2024</td><td>Renewal of the Existing Plan</td></tr><tr><td>Computer Lab</td><td>May-2024</td><td>New hardware and Wifi Router Installations.</td></tr><tr><td>Software Suite</td><td>July- 2024</td><td>Updated to Latest Versions of Specialized Softwares.</td></tr></table> **Annexure:** **4.I:** Software bills **4.K:** Internet/Wifi bills
4.3.2	**Student-Computer Ratio** (Data for the latest completed academic year) Total No. of Students : No. of Computers:: 429:55 **Response:** 7 • No. of computers in working condition: **67** • Total no. of computers: **68** **Annexure:** **4.J:** Student-Computer Ratio

4.3.3	**Bandwidth of Internet connection in the Institution**

Bandwidth of Internet connection in the Institution

Options:
(A)   10 GBPS
(B)   1 GBPS
(C)   750 MBPS
(D)   500 MBPS
(E)   Others (specify)

Response (E) 32mbs&150 mbps

S.No	Name of the Plan	Bandwidth	Validity
1.	Jio-Fibre(Postpaid)	150 Mbps	**Till March-2025**
2.	Jio-fibre(Postpaid)	32 Mbps	**Till-March 2025**
3.	BSNL	100 Mbps	**Till-March 2025**

Annexure:
4.K: Internet Bills
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Key Indicator 4.4 Maintenance of Campus Infrastructure

Item No.	Particulars
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities), excluding salary component, during the last five years (INR in lakhs)**

4.4.1.1	Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding s alary component year wise during the last five years (INR in lakhs)

Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
INR in lakhs					(Yet to be Compiled)

Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Expenditure For Infrastructure(In Lakh)					(Yet to be Compiled)
Total Expenditure(In Lakh)					....
Percentage Per Year					....

Formula:

$$\text{Percentage per year} = \frac{\text{Expenditure on maintenance of physical and academic support facilities excluding salary component} \times 100}{\text{Total expenditure excluding salary component}}$$

$$\text{Average percentage} = \frac{\text{Percentage per year}}{5}$$

Annexure:
4.D: Audit reports

4.4.2	**Established systems and procedures for maintaining and utilizing physical, academic and support facilities-laboratory library, sports complex, computers, classrooms etc.**
	For maintaining & utilizing physical & academic infrastructure, **Budget Committee of the College receives budget estimates from all the Co-coordinators for different purposes like Annual Athletic Meet, Youth Festival, Newspapers, Lab Equipments, Sports Equipments, etc**. After receiving proposals, approved from the Principal and the Managing Committee of the college give permission. For utilizing this budget proper procedure for

sanction is followed by the respective departments. A committee is formed by the Principal for proper & effective utilization to fulfill the purpose.

Routine complaints of electricity, water & infrastructure of various departments are entertained on priority basis. There is a caretaker deals with systems and procedures for maintaining and utilizing physical, academic and sports facilities. All the requests regarding maintenance & upkeep of the college campus are processed through this wing.

The college has a well qualified technical staff to take care of the equipment and instruments. They are continuously engaged in the upkeep and maintenance of the equipments. The Institute has an arrangement with service providers to call them whenever required for keeping the equipment's always ready to use. All the problems related to computers are handled by the technician.

College Management Committee has separate rooms for president, manager, secretary and meeting hall.

Criterion5-Student Support and Progression
Key Indicator 5.1 Student Support

Item No.	Particulars
5.1.1	**Average percentage of students benefitted by scholarships and freeships provided by the Government during the last five years.**

5.1.1.1	No. of students benefitted by scholarships and freeships provided by the Government year wise during the last five years

Year	2020	2021	2022	2023	2024
Number	35	41	46	54	70

Data requirement year wise:

Scholarship Detail Scholarship Scheme and Year Wise In R/o Abhilashi College of Pharmacy, Ner Chowk, Distt Mandi (H.P.)

Formula

Percentage per year = $\dfrac{\text{No. of students benefited by scholarships and freeships by government}}{\text{No. of students}}$ x 100

Year	Percentage
2020-21	**10%**
2021-22	**11%**
2022-23	**11.5%**
2023-24	**12.8%**
2024-25	**16.3%**

Average percentage =12.32**%**

Annexure:

5.A: Letter with the list of students sanctioned scholarship.

5.1.2	**Average percentage of students benefitted by scholarships, freeships etc. provided by The institution /non-government agencies during the last five years**

5.1.2.1	Total No. of students benefitted by scholarships, freeships, etc. provided by the institution/non-government agencies year wise during the last five years

Year	2020-21	2021-22	2022-23	2023-24	2024-25

Number	0	2	1	5	5
%	0.0125	0.0125	0.0125	0.0125	0.0125

Average percentage=   13/429*100 = 3.030

Annexure(s)

5.B: List of Students under TFW

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution including the following:** (1) Soft skills (2) Language and communication skills (3) Life skills (Yoga, physical fitness, health and hygiene) (4) ICT/computing skills

Annexure

Link to the institution website	**https://www.abhilashi-edu.in/acp.php**

5.C: Reports of programs

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

| 5.1.4.1 | No. of students benefitted by guidance for competitive examinations and career
Counseling offered by the institution year wise during the last five years
•   No. of students who have passed in the competitive examination |

Year	2020-21	2021-22	2022-23	2023-24	2024-25
Number	Nil	Nil	4	1	1

Year	Percentage
2020	0%
2021	Nil
2022	26.6%
2023	16%
2024	20 %

Average percentage=12.52 %

Annexure
5.D:.List of students who qualify the competitive examination

| 5.1.5 | **The Institution has a transparent mechanism for timely redressal of students' grievances including sexual harassment and ragging cases.**

(1)   Implementation of guidelines for statutory/regulatory bodies.
(2)   Organization wide awareness and undertakings on policies with zero tolerance
(3)   Mechanism for submission of online/offline students "grievances
(4)   Timely Redressal of the grievances through appropriate committees |

Options:
(A)   All of the above

No. of cases received and redressed.

Students' grievances

2020	2021	2022	2023	2024
1	2	3	NIL	NIL

Sexual harassment

2020	2021	2022	2023	2024
NIL	NIL	NIL	NIL	NIL

Ragging cases

2020	2021	2022	2023	2024
NIL	NIL	NIL	NIL	NIL

Annexure
5.E: Minutes of the meetings of Students "Redressal Committee, Prevention of Sexual Harassment Committee and Anti Ragging Committee.

Key Indicator 5.2 Students' Progression

Item No.	Particulars
5.2.1	**Average percentage of placement of outgoing students during the last five years**

5.2.1.1	No. of out going students placed year wise during the last five years				
Year	2020-21	2021-22	2022-23	2023-24	2024-25
Number	9	15	36	30	22

Formula:

$$\text{Percentage per year} = \frac{\text{No. of outgoing students placed} \times 100}{\text{No. of outgoing students}}$$

Year	Percentage
2020-21	2.4%
2021-22	3.8 %
2022-23	8.8%
2023-24	7.1%
2024-25	5.1%

Average percentage= 5.44%

Annexure(s)
5.F: list of students placed ,during last five years.

5.2.2	**Average percentage of students progressing to higher education during the last five years**	
	5.2.2.1	No. of outgoing students ‟progression to higher education

2020-21: UG to PG:07
2021-22 : UG to PG:04
2022-23: UG to PG:07
2023-24: UG to PG:12
2024-25: UG to PG:14

Formula:

$$\text{Percentage per year} = \frac{\text{No.of outgoing students progressing to higher education}}{\text{Total No.of final year students}} \times 100$$

2020-21: 7.2%
2021-22 : 3.96%
2022-23: 6.48%
2023-24: 13.04%
2024-25: 15.55%
Average = 9.24%

Annexure(s)
5.G: List of students for higher education

5.2.3	**Average percentage of students qualifying in State/National/International level examinations during the last five years (e.g.: JAM/CLAT/GATE/GMAT/CAT/GPAT/GRE/TOEFL/Civil Services/State Government examinations)**					
	5.2.3.1	No. of students qualifying in State/National/International level examinations(e.g.:JAM/CLAT/GATE/GMAT/CAT/GPAT/GRE/TOEFL/ CivilServices/StateGovernmentexaminations)year wise during the last five years				

Year	2020	2021	2022	2023	2024
Number	Nil	Nil	4	1	1

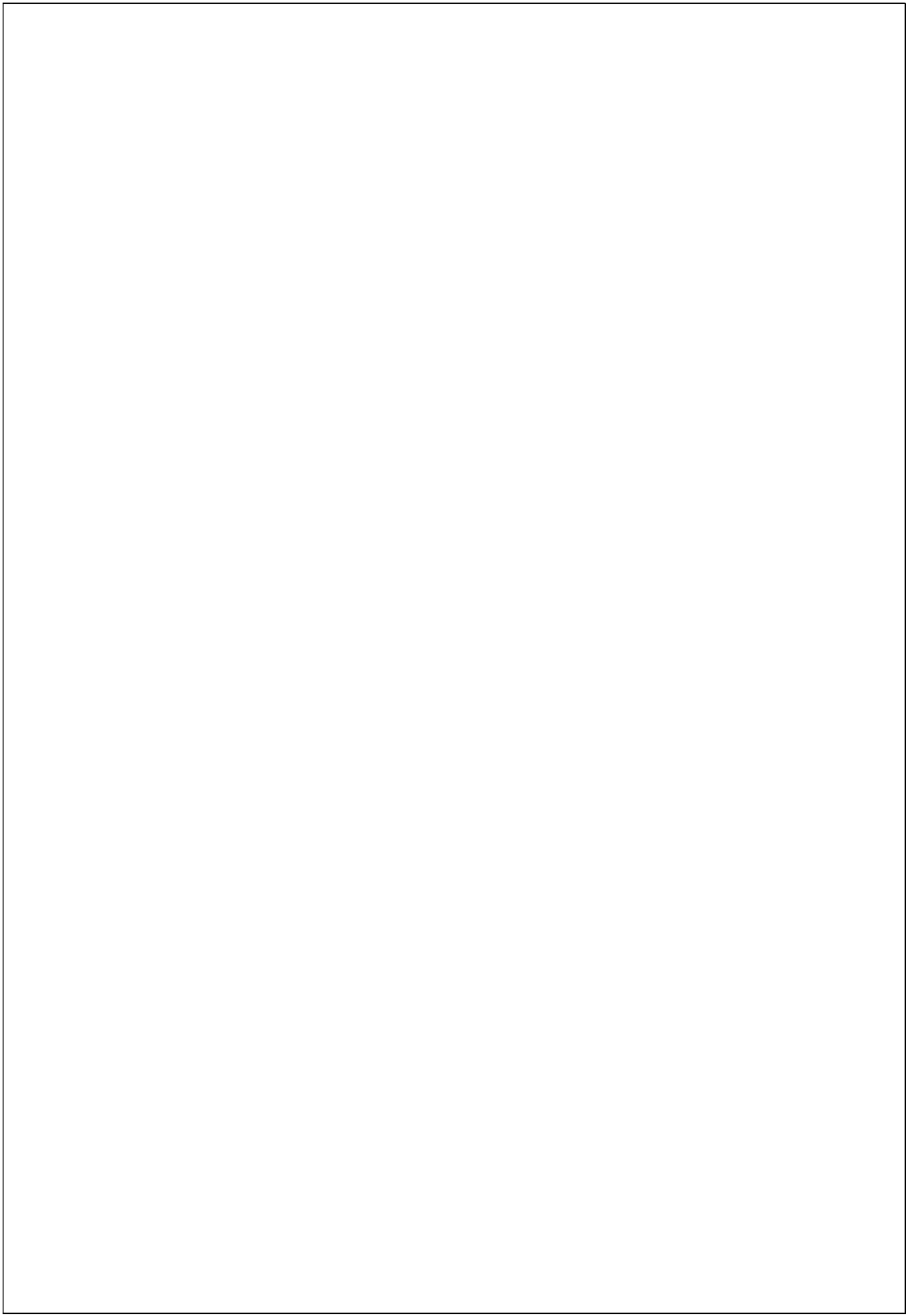|		
	5.2.3.2	No. of students appearing in State/National/International level examinations (e.g.: JAM/CLAT/GATE/GMAT/CAT/GPAT/GRE/TOEFL/Civil Services/State Government examinations)year wise during the last five years

Year	2020	2021	2022	2023	2024
Number	22	Nil	15	06	05

Formula:

$$\text{Percentage per year} = \frac{\text{No. of students qualifying in State, National, International level examinations}}{\text{No. of students appeared for the State, National, International level exams.}} \times 100$$

Year	Percentage
2020	0%
2021	Nil
2022	26.6%
2023	16%
2024	20 %

Average percentage = 12.52 %

Annexure:

5.D: List of students who qualify the competitive examination

5.H: Report/result card

Key Indicator 5.3 Students' Participation and Activities

Item No.	Particulars
5.3.1	**No. of awards/medals for outstanding performance in sports/cultural activities at University /State /National /International level (award for a team event should be counted as one) during the last five years.**

5.3.1.1	No. of awards/medals for out standing performance in sports/cultural activities at University/State/National/International level (award for a team event should be Counted as one) year wise during the last five years.

Year	2020	2021	2022	2023	2024
Number	NIL	NIL	NIL	1	NIL

Data requirement for last five years: Σ

- Name of the award/medal
- University/State/National/International
- Sports/Culture

Annexure

5.I: Hard copies of award letters and certificates.

5.3.2	**Institutions facilitates students' representation and engagement in variousadministrative,co-curricularandextra-curricularactivities(studentcouncil/students Representation on various bodies as per established processes and norms)**

		Institutions actively facilitate student representation and engagement in a range of administrative, co-curricular, and extra-curricular activities, fostering a collaborative and inclusive campus environment. This is typically achieved through mechanisms such as student councils, where elected representatives advocate for student interests and contribute to decision-making processes. Additionally, students are often included in various academic and administrative bodies, including committees and policy-making groups, ensuring their perspectives are considered in institutional governance. These platforms empower students to engage with institutional affairs, develop leadership skills, and actively participate in shaping their academic and social environment. By following established processes and norms, these initiatives help create a balanced and participatory campus culture, promoting both personal growth and collective well-being. This engagement also supports the development of critical thinking, communication, and teamwork, which are vital for students' overall development.	

5.3.3	**Average No. of sports and cultural events/competitions in which students of the Institution participated during the last five years (organized by the institution/other institutions)**

5.3.3.1	No. of sports and cultural events/competitions in which students of the institution participated year wise during the last five years

Year	2020	2021	2022	2023	2024
Number	NIL	NIL	NIL	24	26

List of events/competitions Formula:

No. of sports and cultural events/competitions in which students of the institution participated during the last 5years /5 $=10$

Annexure
5.J: No. of sports and cultural events/competitions in which students of the institution Participated year wise during the last five years

Key Indicator 5.4 Alumni Engagement

Item No.	Particulars
5.4.1	**Is there a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support service?** Abhilashi College of Pharmacy, Nerchowk was established in the year 2006 with the Bachelor of Pharmacy program. A total of 15 batches have graduated since then and most of the alumni today hold a respectable position in the industry, academics, and other fields. Currently there is no registered Alumni Association that contributes significantly to the development of the institution through financial support service in Abhilashi College of pharmacy. Although the dedicated space for the creation of alumni association on the website is under process, the institute has created an online platform through various social media platforms and direct interaction, where the alumni of the institute come together for the welfare of students studying in the institute, with the prime focus on career guidance and placements. The institute has official college website, alumni whatsapp group, facebook page for institution & alumni group. **Annexure:** **5K:** Alumni Committee **5.R:** URL Links (Alumni)
5.4.2	**Alumni contribution during the last five years (INR in lakhs)** There has been no alumni contribution during the last five years. An alumni association committee has been formed recently. The registration form for the committee has been attached in the annexure. **Annexure:** **5L:** List of Alumni

6.1 Institutional Vision and Leadership

Item No.	Particulars
6.1.1	**The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution**
	Vision: • To train and produce skilled human resource for Pharmacy profession. • To create facility for imparting quality education and to equip the students with appropriate attitude, knowledge and skills in their chosen field and include values required for the globalized world. • To become a center of technological excellence and grow in to a excellent or outstanding institute of Pharmacy. • To provide the finest infrastructure for teaching, learning & research environment to prepare tomorrow's pharmacy techno navigators. • Development of an individual through academic excellence, Professional & competence, personnel & social skills. **Mission:** Our mission is to create an environment conducive in attaining professional competence in the chosen field with an effort to develop need based human resource or To educate and train students in the knowledge and practice of pharmaceutical sciences by providing inspirational learning, research and professional attitude for serving the society globally without compromising on ethics **Quality Policy:** With the great assistance of management, faculty, staff, students, stakeholders, and alumni, we aim to create highly skilled human resources who can quickly adapt to an environment that is rapidly changing both intellectually and technologically. **Aim & Objectives:** • Supporting and guiding the academically inclined youth of Himachal will enable them to become self-sufficient and provide employment opportunities for their emerging talents. • To convey high-quality professional education with highly qualified and experienced and faculty members and leading facilities. • To produce mature professionals who are eager to access and adopt cutting-edge technologies, possess the scientific and technical knowledge and practical skills necessary to carry out duties in a wide range of pharmacy professions, and are academically reasonable. • To establish capable and valuable professionals who operate efficiently in research centres, academia, and the pharmaceutical industry. • To recognize their role in health care and to establish the standards of professional ethics and values necessary to serve society. • Abhilashi Educational Society Was Established in **2001.** The institution has completed **18** years with success in the field of pharmaceutical sciences. • To enhance efficiency, quality encouragement, and quality sustenance, the college formed IQAC. • Teachers are encouraged by ACP to participate in decision-making bodies such as the Programm Committee, the Grievance Redressal Cell, the Internal Quality Assurance Cell, and the Anti-Ragging Committee etc. **Annexure:** **6.A -** Notification of committees

6.1.2	**The institution practices decentralization and participative management**
	- Indeed, the institution promotes a positive participatory management culture. - The management itself is personally interested in creating and providing staff and students with opportunity to take part in different workshops, seminars, and cultural events that are solely sponsored by management. **The Institute's management and Principal hold responsibility for ensuring that administrative and academic procedures run smoothly through a number of committees, including those that deal with admissions, financial planning, resource utilization, curricular and co-curricular programs, extension programs, infrastructure provision, and maintenance.** - Departments, the college office, the librarian, several curricular committees, the college club, the hostel, and the student's council are all provided autonomy by the principal. - The Principal permits the HODs and staff members in performing freely in the academic activities and administrative programmes such as departmental activities, allotment of workload, various academic committee programmes, association and club activities, conducting the departmental test, teaching and learning process and evaluation regularly.
6.2	**Strategy Development and Deployment**
6.2.1	pective/Strategic plan and Deployment documents are available in the institution.
	- Yes, the institution has a formally stated quality policy. The quality policy of the college is reflected in vision and mission of the college. - The college continuously strives hard for assuring quality in all activities and encourages improving and uplifting pharmacy profession through quality education. It is driven by offering financial support to students, creating more infrastructural facilities, introducing innovative teaching and learning resources and personality development, department evaluation. - Internal academic audit committee conducts a regular audit in the department for the evaluation of academic activities for quality assurances. - The academic programmes, co-curricular, extra-curricular activities, competitions, sports and athletes, health camps enrolled in quality policies. - The institution motivates for better planning, implementing and enhancing the quality of all academic and administrative activities. - The institution constantly and continuously reviews the academic performance, semester exam results, pass percentage, gold medallists, rank holders and talented eminent students in achieving through curricular, co-curricular, extracurricular activities, competitions, social service and extension activities, career guidance and placement cell. The responsibility of developing and monitoring of quality assurance is entrusted to the Internal Quality Assurance Cell (IQAC) of the college which maintains quality sustenance in the academic, administrative and other activities. The college has a perspective plan for development. - The institution has created meaningful, remarkable plans and policies to achieve the goal and mission of the college. Efforts are made to afford and fulfil the need of requirements as per present modern trends, suitable and necessary changes in infrastructural facilities. Academic excellence and future prospects through career guidance cell and self-help achievement, significant and rightful decisions are taken to include the plans for development **Annexure:**. **6.A-** Notification of IQAC **6.B-** Internal academic audit reports
6.2.2	anizational structure of the institution including governing body, administrative setup,

		and **Functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism**
		- The administrative body takes a decision and plans for all academic and administrative activities with the coordination of the principal, Vice principal, HODs and staff for the whole academic year. The governing council decides all the development activities of the college, introduction of new academic programmes, taking policy decision and faculty recruitment. - The staff academic council is responsible for academic matters, framing academic programmes, policy approval, courses and time allotment to staff, the scheme of examination, unit test and rules and regulations for conducting exam and evaluation. - Members participate in the decision-making process, giving counseling to students and analyzing feedback mechanism. - The cell meets and interacts with students regularly. - Students are asked to come to cell and represent their personal, professional and academic grievances freely and frankly. - Grievances of students such as academic performance, infrastructure, laboratories, library requirements, transportations, health, hostel flexibility, water supply, teaching-learning process, programmes for slow learners, for arrear students, games, curricular and extracurricular activities and other personal grievances are represented to redressal cell by students. The Grievances cell takes action to redress the grievances represented by the students immediately and effectively. **Response:** A. All 5 of the above **Annexure:** **6.C-** Service rules, procedures, recruitment, promotional policies as well as grievance Redressal mechanism
6.3		lty **Empowerment Strategies Response**
6.3.1		institution has effective welfare measures for teaching and non-teaching staff
		- Yes, the institute have effective welfare measures for teaching and non-teaching staff. - Faculty development programmes and self-employment training are periodically conducted to teaching staff. - To enhance the working potential excellence, computer based training is provided to non-teaching staff. Personality development programmes and human resource development training are organized for teaching and non- teaching staff. - Annual increments and promotions are given for the faculty. - On duty leave is provided for the staff attending seminars, conferences & workshops etc. - Maternity leave provided as per the institution norms. - Special Leave provided as per the institution norms. **Annexure:** **6.D-** Policies, Appraisal form
6.3.2		**Average percentage of teachers provided with financial support to attend Conferences/workshops and towards membership fee of professional bodies during the last five years**
6.3.2.1		ber of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2024-2025	2023-2024	2022-2023	2021-2022	2020-2021
04	8	5	0	0

exure

Letter for finance support

6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**
6.3.3.1	Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2024-2025	2023-2024	2022-2023	2021-2022	2020-2021
1	1	0	0	0

exure

List of programme.

6.3.4	**Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five Years**
6.3.4.1	Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2024-2025	2023-2024	2022-2023	2021-2022	2020-2021
80%	80%	70%	50%	50%

6.3.5	tution has Performance Appraisal System for teaching and non-teaching staff
	The management plays important role in the performance self-appraisal of the faculty. Monthly reports have been collected from each of the faculty. The management keeps watching on the working of the teaching as well as non-teaching faculty. Annual increments & promotions are given to all faculties. The management after the appraisal of the faculty gives all benefits such as providing free food for all the nonteaching staff every day, medical insurance for non-teaching staff, travel grants providing the facility of college buses for all the teaching & non-teaching staff, students etc. **The process of appraisal:** Director of the Institute authorized to submit an annual confidential report to management. The ACR of the faculty is prepared on the submission of self-appraisal of the faculty and regular observation of the administrative board. The main aim of this activity is to justify and recognize the actual worker who are performing their duties sincerely and dedicatedly. **Analysis of self-appraisal:** Annually self-appraisal collected and analyzed by a constituted committee under the chairmanship of Director/Principal. Reward: Considering the good work on the basis of the following parameters: • Dedications and consistency • Stability of the employee • Academic performance • Work efficiency and time management. • Administrative contributions

		• Recommendation of the self-appraisal submitted by the employee.
		• Research Orientations and attitude.
		Annexure
		6.G- self-appraisal
6.4		**Financial Management and Resource Mobilization**
6.4.1		**Institution conducts internal and external financial audits regularly**

		Yes, the institution periodically conducts both academic and administrative audits for the development of Quality benchmarks. The institute has Academic and Administrative Audit (AAA) for quality oriented academic, with a strong administrative background. AAA is the part of IQAC.

Academic audit: It is conducted both at internal and external level

Internal level:
- College level meetings chaired by the Principal with all the allotted committees.
- Calendar of events should strictly adhere is the prime focus.
- The journal committee to monitor the publication of the college.
- Anti-ragging committee to monitor and control, the menace of ragging.

External audits:
- The complete audit of the workload and self-performance analysis.
- The external experts give their feedback during the Academic Council, Meetings, and Examinations.
- Centralized admin department and accounts section take care of the requirements.
- The statutory councils viz., PCI, HPTU etc periodically inspect the respective faculties and the compliance of the institute if any to be rectified from time to time.

Administrative audits: Yes, the institution periodically conducts Administrative audits to ensure efficiency and effectiveness of the administrative procedure. It includes assessment of policies, strategies & functions of the various administrative departments control of the overall administrative system etc.

Major objectives of AAA:
- To understand the existing system and assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement and for overcoming the weaknesses.
- To identify the bottlenecks in the existing administrative mechanisms and to identify the opportunities for academic reforms, administrative reforms, and examination reforms etc.
- To evaluate the optimum utilization of financial and other resources.

Internal audit:
The internal audit is done by the society office, wherein regular checks are made with regard to all payments including disbursement of scholarship, proper utilization of grants received as well as monitoring the expenses with regard to consumables and purchase of equipments. Academic internal audit done by the under the chairmanship of Principal.

External audit:
External audit is a part of regular maintenance of accounts. All the audited statements of accounts are submitted to apex bodies time to time. The accounts and procedures for internal control of finance are carried out by the head of the accounts team on a day to day basis and an annual audit is done by the statutory auditor. The audit of accounts and submission of income tax returns are being carried out regularly each year. Whereas society appoint special auditor for the audit of academic & administrative activities.

Last five financial year audit reports are given below for the Abhilashi College of Pharmacy. From this year onwards i.e. 2020-2021

	Annexure **6.H-** External Administrative Academic Audit.
6.4.2	**Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)** **Response:** 0
6.4.2.1	Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	
00	**00**	**00**	**00**	**00**	

6.4.3	**Institutional strategies for mobilisation of funds and the optimal utilisation of resources**
	Proper utilization of financial resources is planned at the beginning of every financial year. Finance department takes care of the collection of tuition fees, salary distribution, tax payment, loan distribution, preparing purchase orders for the laboratory equipment, teaching aids, furniture, and the facilities, payment of bills and maintaining the department budget allocation and expenditure etc. Every financial transaction is recorded. All procedures and dealings are computerized. **Source of Fund:** Abhilashi College of Pharmacy is self-financed private Institute. The main source of funding is the fee for the students. The fee is collected as already fixed by the University and detail available on the website of University and Institute. **Purchasing Process:** All equipment's, chemicals, glasses, and furniture are purchased as the process. A committee is constituted for Purchasing. All purchasing is pass through the process – Call the quotation, compilation, negotiation, and finalization of order as per the need of the articles. The account is maintained by the accountant and CA of the Institute. The detail of income and expenditure are maintained in the form of the balance sheet. **Annexure** **6.I-** Self-financed private Institute fee structure

Criterion 7 – Institutional Values and Best Practices
Key Indicator-7.1 Institutional Values and Social Responsibilities

Item No.	Particulars
7.1.1	**Measures initiated by the institution for gender equity promotion of gender equity during the last five years** Abhilashi college of Pharmacy, Nerchowk has a strong ethical work culture that is based on inclusivity. It observes highest ethical standards in all its activities. Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrolment of girl's students and women staff. Abhilashi college of Pharmacy, Nerchowk is ensuring equal concern for girls and boys in the institution in all curricular, co-curricular and extracurricular activities. Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to Abhilashi college of Pharmacy, Nerchowk. Annual gender sensitization action plan-The Annual Gender Sensitization Action Plan aims to promote gender equality and create a inclusive environment within the organization/institution. The plan outlines a comprehensive strategy to sensitize employees/students on gender-related issues, challenge stereotypes, and prevent discriminatory practices. Key activities under the plan include conducting gender sensitization workshops, training sessions, and awareness programs; organizing events to promote women's empowerment and celebrate significant dates like International Women's Day; and establishing a grievance redressal mechanism to address gender-based complaints. The plan also involves creating gender-sensitive infrastructure, reviewing and revising policies to ensure gender inclusivity, and monitoring progress through regular assessments and evaluations. By implementing this action plan, the organization/institution aims to foster a culture of equality, respect, and inclusivity, where everyone has equal opportunities to grow and succeed. Specific facilities provided for women in terms of (a) Safety and security (b) Counseling (c) Common Rooms (d) Sick room **Annexure** **7.A:** Proceeding and minutes of meetings. **Environmental Consciousness and Sustainability**
7.1.2	**The institution has facilities for alternate sources of energy and energy conservation measures** (1) Solar energy ☐ (2) Biogas Plant ☐ (3) Wheeling to the Grid ☐

	(4) Sensor-based energy conservation ☐ (5) Use of LED bulbs/power efficient equipment ☐ **Use of LED bulbs/power efficient equipment**- The Abhilashi college of Pharmacy, Nerchowk is using CFL, LED and star rated power equipments etc. which consume lesser electricity vis-a-vis illumination and result in lesser energy utilization. Institute procures electrical equipments which have energy star rating as per Bureau of Energy Efficiency (BEE) standard which ensure relatively lesser consumption of electricity. The Abhilashi college of Pharmacy, Nerchowk has installed the LED light in the whole campus for low consumption of energy and replaces the old lightening systems. **Annexure** **7.B:** Photographs		
7.1.3	**The facilities in the institution for management of following types of degradable and non degradable waste-** • Solid waste management ☐ • Liquid waste management ☐ • Biomedical waste management ☐ • E-waste management ☐ • Waste recycling system ☐ • Hazardous chemicals and radioactive waste management ☐ Our college has implemented an effective waste management system to maintain a clean and eco-friendly campus. Separate bins are provided for collecting degradable waste such as food waste, garden waste, and other organic materials, which are then converted into compost. This compost is utilized for fertilizing the college gardens and grounds. For non-degradable waste, including plastics, papers, glass, and metals, separate recycling bins are placed across the campus. These recyclables are collected and sent to authorized recycling centers for proper processing. Additionally, the college has designated areas for disposal of hazardous waste such as batteries, electronics, and sanitary waste, which are disposed of in accordance with local regulations. Through these initiatives, our college aims to minimize its environmental footprint and promote sustainable practices among its students and staff. **Annexure** **7.C:** Waste management Policy		
7.1.4	**Water conservation facilities available in the Institution:** Our college campus currently does not have a rainwater harvesting system in place. This means that rainwater that falls on the campus is not being collected or stored for future use, resulting in a missed opportunity for water conservation.. However, the college is aware of the benefits of rainwater harvesting and is considering implementing such a system in the future to reduce its water footprint and promote sustainability. Rain water harvesting (1) Borewell/Open well recharge ☐ (2) Construction of tanks and bunds ☐ (3) Waste water recycling ☐ (4) Maintenance of water bodies and distribution system in the campus ☐ **Annexure** **7.D:** water bodies and distribution system in the campus		
7.1.5	**Green campus initiatives include**: Green campus initiatives encompass various efforts to promote sustainability within educational institutions. These initiatives aim to		

minimize environmental impact, conserve resources, and create a healthier, more eco-friendly learning environment. Green campus initiatives are crucial for fostering a culture of sustainability and preparing future generations to address environmental challenges. By implementing these initiatives, educational institutions can contribute to a more sustainable future for all. To reduce air pollution and promote eco-friendly transportation, we have restricted the entry of automobiles on campus. We have banned the use of single-use plastics on campus, including plastic bags, bottles, and straws, to reduce plastic waste. Our campus features pedestrian-friendly pathways that encourage walking and reduce the need for vehicles. e have landscaped our campus with trees and plants, which helps to purify the air, reduce noise pollution, and create a peaceful learning environment.

1. Restricted entry of automobiles ☐
2. Battery powered vehicle ☐
3. Ban on the use of plastics ☐
4. Landscaping with trees and plants ☐
5. Pedestrian-friendly pathways ☐

Annexure
7.E : ECO Club & Energy Policy

7.1.6	**Quality audits on environment and energy regularly undertaken by the Institutionand any awards received for such green campus initiatives:** Our institution is committed to regularly undertaking quality audits on environmental and energy aspects to ensure continuous improvement and sustainability. These audits help us assess our performance, identify areas for improvement, and implement corrective actions. A green audit is a systematic evaluation of an organization's environmental performance. It assesses the impact of its activities on the environment and identifies areas for improvement. An energy audit is a systematic inspection and analysis of energy flows within a building, process, or system. It aims to identify opportunities to reduce energy consumption and improve efficiency. An environmental audit is a systematic assessment of an organization's environmental performance. It evaluates the impact of its activities on the environment and identifies areas for improvement. 1. Green audit ☐ 2. Energy audit ☐ 3. Environment audit ☐ 4. Clean and green campus recognitions/awards ☐ 5. Beyond the campus environmental promotion activities ☐ **Annexure** **7.E :** ECO Club & Energy Policy **7.F:** Notifications & Policy
7.1.7	**The institution has disabled-friendly, barrier free environment-**It's essential for institutions to prioritize accessibility and create a barrier-free environment for everyone. Everyone deserves equal opportunities to learn, work, and participate, regardless of their abilities. A barrier-free environment empowers individuals with disabilities to move freely and independently. Accessibility promotes respect and acknowledges the value of every individual. • Built environment with ramps/lifts for easy access to classrooms ☐ • Disabled-friendly washrooms ☐ • Signage including tactile path, lights, display bards and signposts ☐ • Assertive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment ☐

	• Provision for enquiry and information: Human assistant, reader, Scribe, soft copies of reading material, screen reading ☐ **Annexure** **1.G :** ramps/lifts

	Inclusion and Situatedness
7.1.8	**The institutional efforts/initiatives in providing an inclusive environment, _i.e._, tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities -** Our college is committed to fostering an inclusive environment that promotes diversity, equity, and social justice. To achieve this, the institution has implemented several initiatives, including the establishment of an Equal Opportunity Cell, which addresses concerns related to gender, caste, disability, and other forms of discrimination. The college also has a Diversity and Inclusion Committee, which organizes workshops, seminars, and awareness programs to sensitize students and staff on issues of inclusivity and social justice. Additionally, the college provides support services for students with disabilities, including accessible infrastructure, assistive technology, and counseling. The institution also celebrates diverse festivals and events, promoting cultural exchange and understanding among students from different backgrounds. Through these initiatives, the college strives to create a welcoming and inclusive environment that values diversity and promotes equal opportunities for all. **Annexure** **1.H :**College facilities

	Human Values and Professional Ethics
7.1.9	**Sensitization of students and employees of the institution to the constitutional obligations: values, rights, duties and responsibilities of citizens-**The institute undertakes concerted efforts to sensitize students and employees to their constitutional obligations, emphasizing the core values of justice, equality, liberty, and fraternity enshrined in the Indian Constitution. Through interactive workshops, lectures, and discussions, participants are educated on their fundamental rights, including the right to equality, freedom of speech and expression, and the right to education. Simultaneously, they are also made aware of their duties and responsibilities as citizens, such as obeying the law, paying taxes, and protecting the environment. The institute aims to foster a sense of responsible citizenship among its stakeholders, encouraging them to respect the rights of others, discharge their duties, and contribute to the nation's progress and well-being. By internalizing these values and principles, students and employees can become informed, engaged, and active citizens, committed to upholding the Constitution and promoting a just and harmonious society. **Annexure** **1.I :** Activities of Human Values and Professional Ethics activities
7.1.10	**The Institution has a prescribed code of conduct for students, teachers,administrators and other staff and conducts periodic programmes in this regard-**Our institution has established a comprehensive code of conduct that outlines the expected behavior and responsibilities of students, teachers, administrators, and other staff members. This code of conduct is designed to promote a culture of respect, inclusivity, and professionalism within the campus community. To reinforce this code, the institution conducts periodic programs and workshops, including orientation sessions, seminars, and training modules. These programs focus on promoting values

such as integrity, empathy, and accountability, and provide guidance on issues such as academic integrity, harassment, and bullying. By promoting a shared understanding of expected behavior and values, the institution aims to foster a positive and supportive learning environment that benefits all members of the campus community.

(1) The code of Conduct is displayed on the website: **No**
(2) There is a committee to monitor adherence to the Code of Conduct: **Yes**
(3) Institution organizes professional ethics programmes for students, Teachers,administrators and other staff: **Yes**
(4) Annual awareness programmes on Code on Conduct are organized: **Yes**

Annexure
1.J : Code of Conduct

7.1.11	**Institution celebrates/organizes National and International commemorative days, events and festivals-**Our institution enthusiastically celebrates and organizes various national and international commemorative days, events, and festivals, promoting cultural diversity, social awareness, and community engagement. Throughout the year, the institution observes significant events such as Independence Day, Republic Day, International Women's Day, World Environment Day, and United Nations Day, among others. These celebrations take the form of seminars, workshops, cultural programs, and competitions, fostering a sense of patriotism, social responsibility, and global citizenship among students, staff, and faculty. By embracing these events, the institution aims to promote values of inclusivity, diversity, and international understanding, while also encouraging students to become active participants in local and global communities. **Annexure** **7.K:** List of Days & reports**.** **1.C:** Academic Calendar

Key Indicator – 7.2 Best Practices

Item No.	Particulars
7.2.1	**Two best practices successfully implemented by the Institution** Our college has adopted several best practices to ensure academic excellence, student satisfaction, and overall institutional growth. One notable practice is the mentorship program, where each student is assigned a faculty mentor who provides guidance and support throughout their academic journey. Second notable practice is regular workshops and seminars. Our institution organizes regular workshops and seminars, providing a platform for researchers to share their expertise, discuss research challenges, and identify potential collaboration opportunities. **Annexure** **2.J:** Mentor-mentee with report **3.B**: List of research Work

Academic Audit
SSR Proforma to be submitted by Affiliated Institutions

PART II

Standard Operating Procedure (SOP)

For the year: 2025-26

Name & address of the College/Institution:

Abhilashi College of Pharmacy, Ner Chowk Distt. Mandi (H.P.)

1.0 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodiesduring the last five year.

(a)   Academic Council/BoS of Affiliating University or the Institution.
(b)   Setting of question papers for UG/PG programs.
(c)   Design and Development of Curriculum for Add on/certificate/Diploma Courses
(d)   Assessment/evaluation process of the Affiliating University.

Options:

B.   Any three of the above.

1.1. Number of Add on/Certificate Programs offered during the last five years (Human Values/Yoga/NCC/NSS etc.) - NIL

1.2. Average percentage of students enrolled in Certificate/Add-on programs as against the totalnumber of students during the last five years.-N/A

1.3. Average percentage of courses that include experiential learning through project work/field work/internship during the last five years.-01

1.4. Percentage of students undertaking project work/field work/internships (Data for the last completed academic year).-99.02%

1.5. Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders:-

(a)   Students
(b)   Teachers
(c)   Employers
(d)   Alumni

Options:

A.   All of the above.

1.6. Feedback process of the Institution may be classified as follows:-

Options:-
B. **Feedback collected, analysed and action has been taken.**

2.0 Average Enrolment percentage (Average of last five years)- 99.6%

2.1 Students-Full time teacher ratio (Data for the latest completed academic year). 1:17

2.2 Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year). 1:19

2.3. Average percentage of full time teachers against sanctioned posts during the last five years.-102%

2.4 Average percentage of full time teachers with Ph.D./D.Sc./Dl. Litt. during the last five years (consider only highest degree for count).-5.4%

2.5 Average teaching experience of full time teachers in the same institution (data for the latest completed academic year in number of years).-6

2.7   Average pass percentage of students during the last five years (branch wise).-76%

3.0. Grant received from Government and non-governmental agencies for research projects/endowments in the institution during the last five years (INR in Lakhs).-NIL

3.1 Percentage of departments having Research projects funded by government and non-government agencies during the last five years.-NIL

3.2 Number of seminars/conference/workshops conducted by the institution during the last five years.

3.3 Number of papers published per teacher in the Journals notified on IEEE, Science Direct, Web of Science, UGC-Care and Scopus during the last five years.-58

3.4 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the last five years (with verifiable ISSN, ISBN.-02

3.5 Number of awards and recognitions received for extension activities from government/government recognized bodies during the last five years.-01

3.6 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red Cross/YRC etc. (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the last five years.-11

3.7 Average percentage of students participating in extension activities at 23 above during the lastfive years.-2.4

3.8 The institution has several collaboration/linkages with industry/institution for Faculty exchange and student placement, internship etc.-YES

3.9 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years.-01

3.10   Percentage of classrooms and seminar halls with ICT-enabled facilities such as smart class, LMS etc.-50%

4.0 Average percentage of expenditure, excluding salary for infrastructure augmentation during the last five years (INR in Lalks).-

   4.1 The institution has subscription for the following e-resources:-

   4.1.1   e-journals
   4.1.2   e-Shodhsindhu
   4.1.3   Shodhganga Membership
   4.1.4   E-books
   4.1.5   Databases
   4.1.6   Remote access

   Options:

   B   Any 3 of the above.
   .

   4.2 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journalsduring the last five years (INR in lakhs).-1.3 Lakh

   4.3 Percentage per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)- 8

   4.4 Student-Computer ratio (Data for the latest completed academic year).- 429:55

   4.5 Bandwidth of internet connection in the Institution

   Options:-

   A   10 GBPS
   B   1 GBPS
   C   750 MBPS
   D   500 MBPS
   E)   Others (100+150+32 MBPS)

   4.6 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs).-

   5. Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years.- 12.32**%**

   5.1 Average percentage of students benefited by scholarships, freeships etc. provided by the institution/non-government agencies during the last five years.- 3.030%

   5.2 Capacity building and skill enhancement initiatives taken by the institution include the following:-
   (a)   Soft kills
   (b)   Language and communication skills
   (c)   Life skills (Yoga, physical fitness, health and hygiene)
   (d)   ICT/computing skills

   Options:-
   A   All of the above.

5.3 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the Institution during the last five years.- 12.52 %

5.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases:-

(a)   Implementation of guidelines of statutory /regulatory bodies.
(b)   Organisation wide awareness and undertakings on policies with zero tolerance.
(c)   Mechanisms for submission of online/offline students' grievances.
(d)   Timely redressal of the grievances through appropriate committees

Options:

A   All of the above.
B   3 of the above.
C   2 of the above.
D   1 of the above.
E   None of the above.

5.5   Average percentage of placement of outgoing students during the last five years with average salary.- 5.44%

5.6 Average percentage of students progressing to higher education during the last five years.- **9.24%**

5.7   Average percentage of students qualifying in State/National/International level examinations   during   the   last   five   years   (eg: JAM/GATE/GMAT/CAT/GPAT/GRE/TOEFL/Civil Services/StateGovernment examinations)- 12.52 %

5.8 Number of awards/medals for outstanding performance in sports/cultural activities at University/State/National/International level (award for a team event should be counted as one) during the last five years.-1

5.9 Average number of sports and cultural events/competitions in which students of the Institution participated during the last five years (organized by the institution/other institutions).-10

5.10 Alumni contribution during the last five years (INR in Lakhs)-Nil

Options:

A   ≥5 lakhs
B   4 Lakhs-5 lakhs
C   3 lakhs-4 lakhs
D   1 lakhs-3 lakhs
E   ≤1 lakhs

6.0 Implementation of e-governance in areas of operation

(a)   Administration
(b)   Finance and Accounts
(c)   Student Admission and Support
(d)   Examination

Options:-

A   All of the above.
B   3 of the above.
C   2 of the above.
D   1 of the above.

E   None of the above.

6.1   Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years.-17

6.2 Average number of professional development/administrative training programs organized by the institution for teaching and non-teaching staff during the last five years.-2

6.3   Average percentage of teachers undergoing online/face-to-face Faculty development programme (FDP) during the last five years (Professional Development Programmes, Orientation/Induction Programmes, Refresher Course, Short Term Course etc.)-60%

6.4 Funds/Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III).-Nil

6.5 Quality assurance initiatives of the institution include:

(a)   Participated in NAAC with grade obtained.

(b)   Collaborative quality initiatives with other institution (s).

(c)   Participation in NIRF.

(d)   Any other quality audit recognized by State, National or International Agencies (ISO Certification, NBA), list of branch with NBA grading.

Options:-

A   All of the above.
B   3 of the above.
C   2 of the above.
D   1 of the above.
E   None of the above.

7.0 The Institution has facilities for alternate sources of energy and energy conservation measures

(a)   Solar energy
(b)   Biogas plant
(c)   Wheeling to the Grid
(d)   Sensor-based energy conservation
(e)   Use of LED bulbs/power efficient equipment

7.1   Water conservation facilities available in the institution

(a)   Rain water harvesting.
(b)   Construction of tanks and bunds
(c)   Waste water recycling .
(d)   Maintenance of water bodies and distribution system in the Campus

7.2   Green campus initiatives include:

(a)   Restricted entry of automobiles
(b)   Battery-powered vehicles
(c)   Pedestrian-friendly pathways
(d)   Ban on the use of plastics
(e)   Landscaping with trees and plants

7.3 Quality audits on environment and energy regularly undertaken by the Institution and any

awardsreceived for such green campus initiatives:

- Green audit
- Energy audit
- Environment audit
- Clean and green campus recognitions/awards
- Beyond the campus environmental promotion activities

7.4 The Institution has disabled-friendly barrier free environment

- Built environment with ramps/lifts for easy access to classrooms.
- Disabled-friendly washrooms
- Signage including tactile path, lights, display boards and signposts
- Assistive technology and facilities for persons with disabilities (*Divyangjan*) accessible website, screen-reading software, mechanized equipment.
- Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

7.5 The Institution has a prescribed code of conduct for students, teachers, administrators and otherstaff and conducts periodic programmes in this regard.

(a)   The Code of Conduct is displayed on the Website.
(b)   There is a committee to monitor adherence to the Code of Conduct.
(c)   Institution organizes professional ethics programmes for students, teachers, administrators and other staff.
(d)   Annual awareness programmes on Code of Conduct are organized.